

Functions of the CoST Ethiopia NMSG Executive Committee

The NMSG's Executive Committee functions might include:

- Making policy and strategic decisions for CoST in Ethiopia;
- Identifying the technical and financial assistance required to implement CoST and applying to the international secretariat for funding;
- Overseeing expenditure and activities undertaken for CoST and reporting to the international secretariat;
- Overseeing the work of any CoST support staff;
- Decide the depth and scope of the material project information (MPI) to be disclosed and approve MPI template
- Evaluate and select the Project Coordinator, the Consultants for the Baseline Study and The Assurance Team Leading Consultant
- Establish the measurable indicators by which cost effectiveness can be measured and agree with the IS M&E on the expected results, minimum achievements sought.
- Establish the level of clarity to which the Assurance Team must aspire in making technical information amenable to the public at large (establish key focus groups to target information delivery)
- Monitor baseline study and at its completion review work plan if any change is warranted
- Review Assurance team TOR at the completion of the baseline study and monitor and evaluate assurance team activities based on regular reports
- Providing information and support to the CoST champion;
- Share experience with other countries through IAG/ International Secretariat arranged forum
- Identification of lessons learned that may be useful and relevant to other pilot countries, (to be channelled through the IAG representative);
- Leading communication of CoST to wider stakeholders and the general public;
- Advocacy for information disclosure by government and construction sector;
- Designing and approval of the templates that define the type and extent of information that CoST Ethiopia will need;
- Establish the selection criteria and procedures, for procuring entities, projects in the baseline study and projects in the CoST pilot
- Decide the depth and scope of the material project information (MPI) to be disclosed and approve MPI template

- Reviewing the work of the assurance teams and ensure that reports are disseminated;
- Conduct community monitoring in the areas where CoST-monitored projects are being undertaken;
- Drafting or approving terms of reference for individual studies, technical assistance or capacity building activities as well as supplier decisions;
- Lobbying for institutional, regulatory or legal changes in Ethiopia to support the CoST criteria;
- Monitor baseline study and at its completion review work plan if any change is warranted
- Disseminate findings through the MSG structure and allied institutions
- Approve the total and monthly budget lines 1 & 2 in accordance with the scheduled activities or any change thereof.
- Report progress and budget utilization to the International Secretariat
- Advocate Material Project Information disclosure as a policy based on findings and make recommendation to policy makers
- Prepare the case, and means, for continuation CoST at the end of the pilot phase.
- Discharge other duties that may come from the Champion and/International Secretariat.